

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA) CONSENT TO RELEASE STUDENT INFORMATION FORM

Please provide information from the educational records of:

Student Name:	ID Number:

Provide Records to:_____

Relationship to Student:___

Name of person(s) to whom the educational records will be released, and the relationship to the students such as "parents", "prospective employer", etc.

The only type of information that is to be released under this consent is:

Transcript/Grades
Financial
Disciplinary letters
All records
Other (specify):

The information is to be released for the following purpose(s) only:

Family communications about college experience/progress

Employment

Admission to an educational institution (must complete Transcript Request Form)

Other (specify):___

ICOM allows for Directory Information to be released without students' permission which includes name, academic major, academic classification and email address. See Academic Handbook, page 8.

I WISH TO OPT-OUT OF RELEASING DIRECTORY INFORMATION

Student Signature: _

Date:

By typing my name above, I understand that it represents an official signature for this FERPA release

To submit, please save this document and attach it in an email to: aahmadian@icom.edu

For Office Use Only:		
Date received:	_ Date change noted in system:	
Signature of Registrar:		