



Military Grad Guide

Class of 2023

Military Promotion Ceremony

May 17, 2023

Military Students,

The information below serves as a schedule and information sheet for your upcoming military promotion ceremony, an important part of your ICOM Graduation Week.

Please use this information to coordinate your schedule and communicate with your loved ones coming to support you. Please direct any questions to Megan Neubauer (mneubauer@idahocom.org).

The following events will be held at Boise Centre East in downtown Boise on the 4th floor.

Address: 195 South Capitol Blvd., Boise, ID 83706

Parking: There are parking garages near Boise Centre East that are available for public use and within short walking distance, as well. You are responsible for payment.

Rehearsal Time: 2:00 PM (with pinners)

Event Start Time: 4:30 PM

End Time: 5:30 PM

The ICOM Graduation Gala immediately follows the Military Promotion Ceremony.

Student Dress Code: Students should arrive in their "Class A" uniform across all branches, with their current rank (2nd LT or Ensign) displayed. Students must also bring Captain (Army/Air Force) or Lieutenant (Navy) insignia for pinning.

Students are asked to ensure they have their ribbon rack displayed on their chest, along with name tags and such placed properly. New officers will, at a minimum, have a training ribbon and it should be displayed. Please see the links below for each service's regulation regarding service dress and proper placement.

[Army](#)

[Navy](#)

[Air Force](#)

Pinning: Each student is allowed a maximum of 4 family members for pinning. Please provide their names to Mrs. Neubauer in advance, as well as how you would like them to be addressed. For example, "Student Doctor Smith is being pinned by his/her parents...Mr./Mrs./Dr."

Guest RSVP: Each student is allowed up to 8 guests, including a maximum number of 4 pinners. Please let us know if any of your guests have the rank of O6 and above, or E8 and above, active or retired.

Tickets: Tickets can be picked up from Mrs. Neubauer during Grad Week. You can share tickets with classmates and others if you don't need all 8.